

Programme Specification (Undergraduate)

Date created: 24/11/2020Last amended: 29/06/2021Version no. 3

1. Programme title(s) and code(s):

BSc Economics and Accounting

BSc Economics and Accounting with a Year Abroad^

BSc Economics and Accounting with a Year in Industry^

HE Diploma in Economics and Accounting*

HE Certificate in Economics and Accounting*

Notes

* An award marked with an asterisk is only available as an exit award and is not available for students to register onto.

^ Students may only enter this programme by approved transfer at the end of Year 1

HECOS Code

HECOS Code	%
100450	65%
100105	20%
100836	15%

a) UCAS Code (where required)

L1N4

2. Awarding body or institution:

University of Leicester

3. a) Mode of study

Full-time

b) Type of study

Campus-based

4. Registration periods:

BSc Economics and Accounting

The normal period of registration is 3 years

The maximum period of registration 5 years

BSc Economics and Accounting with a Year Abroad

The normal period of registration is 4 years

The maximum period of registration 6 years

BSc Economics and Accounting with a Year in Industry

The normal period of registration is 4 years

The maximum period of registration 6 years

5. Typical entry requirements

Three A levels normally considered as a minimum. Two AS levels or vocational AS levels will be considered in place of an A level. General Studies and Critical Thinking not accepted.

A/AS Levels: For BA degrees, ABB or equivalent including Maths GCSE level grade B. For BSc degrees ABB or equivalent including Maths A-Level grade B.

Access to HE course: Pass kite-marked course with a substantial number of level 3 credits at distinction, normally a minimum of 30 with some in Business or Economics. Students should also have GCSE Maths grade B for the BA or A-level Maths Grade B for the BSc.

European Baccalaureate: Pass with 77% overall for BA. Pass with 77% overall including 80% in Maths for BSc.

International Baccalaureate: Pass Diploma with 32 points and 5 in SL maths for BA. Pass with 32 points and 5 in HL Maths for BSc.

Cypriot Apolytirion: 18.5/20 overall including 17 in Maths, plus grade B in 1 A-level. For BSc, additional A-level needs to be in Maths.

French Baccalaureat: 14/20 overall with 13 in Maths for the BA only. Students taking the international option 13/20 overall with 13 in maths for the BA and 13 in Advanced maths for the BSc.

Lithuanian Brandos Atestatas: Pass with grade 9 overall, 75% on maths state exam is also required for the BSc.

Chinese first year degree course: Normally, Pass with an average of 85% with good grades in relevant subjects plus mathematics equivalent to A level grade B for BSc.

6. Accreditation of Prior Learning

Direct entry into the second year (including the Year Abroad and Year in Industry programmes) may be possible for those with advanced qualifications strictly comparable with our degree structure.

7. Programme aims

The programme aims to:

- Provide a detailed knowledge, and critical awareness, of the main ideas, concepts, models and principles in economic analysis, and their application to the study of accounting through a number of specialised financial modules.
- Develop skills in quantitative economic analysis through the use of standard mathematical and statistical techniques and their application to economic problems and data.
- Increase a graduate's marketability by: encouraging intellectual development, critical ability, research skills, communication skills and confidence in problem recognition, formulation and solution; and by promoting awareness of the general economic and financial environment and current financial issues.
- Prepare students for a wide range of careers such as chartered accountancy, business management, financial services and postgraduate study in economics or a related area.

- Develop skills of written and oral presentation, team working, information handing, use of information technology and skills for lifelong learning.
- Develop in students a detailed knowledge of core areas in economics and accounting at progressively rising levels of analytical and technical complexity.
- Introduce students to techniques of accounting (such as financial reporting, management accounting, auditing and taxation).
- Develop in students an ability to use financial software and data sources.

8. Reference points used to inform the programme specification

- QAA Benchmarking Statement
- Framework for Higher Education Qualifications (FHEQ)
- UK Quality Code for Higher Education
- University Learning Strategy
- University Assessment Strategy
- University of Leicester Periodic Developmental Review Report
- External Examiners' reports (annual)
- United Nations Education for Sustainable Development Goals
- Student Destinations Data

9. Programme Outcomes

Unless otherwise stated, programme outcomes apply to all awards specified in 1. Programme title(s).

a) Discipline specific knowledge and competencies

i) Mastery of an appropriate body of knowledge

Intended Learning Outcomes	Teaching and Learning Methods	How Demonstrated?
Demonstrate knowledge of	Years 1, 2 & 3: lectures, tutorials,	Formative coursework.
the principles underlying	seminars, computer classes,	
economic and financial	module outlines, coursework,	Summative coursework,
		-
analysis and core issues in	formative feedback	dissertation, exams, projects
micro and macroeconomics.		
Describe standard	Years 1, 2 & 3: lectures, tutorials,	Formative coursework.
mathematical and statistical	seminars, computer classes,	
techniques.	module outlines, coursework,	Summative coursework,
	formative feedback	dissertation, exams, projects

ii) Understanding and application of key concepts and techniques

Intended Learning Outcomes	Teaching and Learning Methods	How Demonstrated?
Explain economic and financial models and apply them appropriately	Years 1, 2 & 3: lectures, tutorials, seminars, computer classes, module outlines, coursework, formative feedback Years 2 & 3: lectures, tutorials, seminars, computer classes,	Formative coursework Summative coursework, dissertation, exams, projects
	module outlines, coursework, formative feedback	
Demonstrate knowledge of the principles underlying	Years 1, 2 & 3: lectures, tutorials, seminars, computer classes,	Formative coursework
financial accounting,	module outlines, coursework,	Summative coursework,
management accounting, financial management,	formative feedback	dissertation, exams, projects
taxation, auditing and	Years 2 & 3: lectures, tutorials,	
business law	seminars, computer classes,	
	module outlines, coursework,	
	formative feedback	

iii) Critical analysis of key issues

Intended Learning Outcomes	Teaching and Learning Methods	How Demonstrated?
Critically analyse economic and accounting arguments and relate them to current issues	Years 1, 2 & 3: lectures, tutorials, seminars, computer classes, module outlines, coursework, formative feedback	Formative coursework Summative coursework, dissertation, exams, projects

iv) Clear and concise presentation of material

Intended Learning Outcomes	Teaching and Learning Methods	How Demonstrated?
Produce clear and concise economic/ accounting arguments and models	Years 1, 2 & 3: lectures, tutorials, seminars, computer classes, module outlines, coursework, formative feedback	Formative coursework Summative coursework, dissertation, exams, projects
Produce clear and concise quantitative economic/accounting analysis and results	Years 1, 2 & 3: lectures, tutorials, seminars, computer classes, module outlines, coursework, formative feedback	Formative coursework Summative coursework, dissertation, exams, projects
Write an extended original research report	Years 1, 2 & 3: lectures, tutorials, seminars, computer classes, module outlines, coursework, formative feedback	Formative coursework Summative coursework, dissertation, exams, projects

v) Critical appraisal of evidence with appropriate insight

Intended Learning Outcomes	Teaching and Learning Methods	How Demonstrated?
Critically appraise relevant economic/accounting	Years 1, 2 & 3: lectures, tutorials, seminars, computer classes,	Formative coursework
research	module outlines, coursework,	Summative coursework,
	formative feedback	dissertation, exams, projects
Critically appraise the results	Years 1, 2 & 3: lectures, tutorials,	Formative coursework
from quantitative	seminars, computer classes,	
economic/accounting	module outlines, coursework,	Summative coursework,
analysis	formative feedback	dissertation, exams, projects

vi) Other discipline specific competencies

Intended Learning Outcomes	Teaching and Learning Methods	How Demonstrated?
N/A	N/A	N/A

b) Transferable skills

i) Oral communication

Intended Learning Outcomes	Teaching and Learning Methods	How Demonstrated?
Prepare and present	Year 1: Induction programme	Formative contributions to
concepts, arguments or		tutorials, seminars
analysis orally	Years 2 & 3: training sessions on	
	oral presentation skills	Summative in dissertation presentation
	Year 2: group presentation	
	Year 3: individual presentation	
	Years 1, 2 & 3: tutorials, seminars	
Produce clear visual aids to	Year 1: Induction programme	Formative contributions to
accompany an oral		tutorials, seminars
presentation.	Years 2 & 3: training sessions on	
	oral presentation skills	Summative in dissertation presentation
	Year 2: group presentation	
	Year 3: individual presentation	
	Years 1, 2 & 3: tutorials, seminars	

ii) Written communication

Intended Learning Outcomes	Teaching and Learning Methods	How Demonstrated?
Produce clearly written material with appropriate	Year 1: Induction Programme	Formative coursework
use of evidence	Year 2: Group and individual projects	Summative coursework, dissertation, exams, projects
	Years 1, 2 & 3: lectures, tutorials, seminars, coursework, formative feedback, module outlines	

iii) Information technology

Teaching and Learning Methods	How Demonstrated?
Year 1: Induction Programme	Formative computer classes, especially EC1006 & EC2010
Years 1 & 2: Computer classes, module outlines, coursework, projects	Summative in EC1006, projects, dissertation and parts of coursework
Year 3: dissertation	
Year 1: Induction Programme	Formative computer classes, especially EC1006 & EC2010
module outlines, coursework, projects	Summative in EC1006, projects, dissertation and parts of coursework
Year 1: Induction Programme	Formative computer classes, especially EC1006 & EC2010
module outlines, coursework, projects	Summative in EC1006, projects, dissertation and parts of coursework
Year 1: Induction Programme	Formative computer classes, especially EC1006 & EC2010
module outlines, coursework, projects	Summative in EC1006, projects, dissertation and parts of coursework
	Formative computer classes, especially EC1006 & EC2010
module outlines, coursework, projects	Summative in EC1006, projects, dissertation and parts of coursework
	Year 1: Induction Programme Years 1 & 2: Computer classes, module outlines, coursework, projects Year 3: dissertation Year 1: Induction Programme Years 1 & 2: Computer classes, module outlines, coursework, projects Year 3: dissertation Year 1: Induction Programme Years 1 & 2: Computer classes, module outlines, coursework, projects Year 3: dissertation Year 1: Induction Programme Years 1 & 2: Computer classes, module outlines, coursework, projects Year 3: dissertation Year 1: Induction Programme Years 1 & 2: Computer classes, module outlines, coursework, projects Year 3: dissertation Year 1: Induction Programme Years 1 & 2: Computer classes, module outlines, coursework, projects

iv) Numeracy

Intended Learning Outcomes	Teaching and Learning Methods	How Demonstrated?
Employ general numerical, mathematical and statistical skills	Years 1 & 2: lectures, tutorials, seminars, computer classes, module outlines, coursework,	Formative coursework, computer classes
	formative feedback	Summative coursework, exams, projects
	Year 2: Group and individual projects	

v) Team working

Intended Learning Outcomes	Teaching and Learning Methods	How Demonstrated?
Demonstrate basic team working skills	Year 2: training session on team working skills, group project	Formative tutorials, seminars, computer classes
	Years 1, 2 & 3: tutorials, seminars, computer classes	Summative in EC2009

vi) Problem solving

Intended Learning Outcomes	Teaching and Learning Methods	How Demonstrated?
Demonstrate problem formulation and solution	Years 1, 2 & 3: lectures, tutorials, seminars, computer classes, module outlines, coursework,	Formative coursework, computer classes
	formative feedback	Summative coursework, dissertation, exams, projects
	Year 2: Group and individual projects	
	Year 3: dissertation	

vii) Information handling

Intended Learning Outcomes	Teaching and Learning Methods	How Demonstrated?
Find and use appropriate information from a variety of sources	Years 1, 2 & 3: lectures, tutorials, seminars, computer classes, module outlines, coursework,	Formative coursework, computer classes
	formative feedback	Summative coursework, dissertation, exams, projects
	Year 2: Group and individual projects	
	Year 3: dissertation	

viii) Skills for lifelong learning

Intended Learning Outcomes	Teaching and Learning Methods	How Demonstrated?
Collect and apply new ideas and concepts	Year 1: Induction Programme Years 1, 2 & 3: lectures, tutorials, seminars, computer classes, module outlines, coursework, formative feedback Year 2: Group and individual projects Year 3: dissertation	Formative coursework, computer classes, contributions to tutorials, seminars Summative coursework, dissertation, exams, projects
Combine new knowledge and techniques with prior understanding	Year 1: Induction Programme Years 1, 2 & 3: lectures, tutorials, seminars, computer classes, module outlines, coursework, formative feedback Year 2: Group and individual projects	Formative coursework, computer classes, contributions to tutorials, seminars Summative coursework, dissertation, exams, projects
Demonstrate and produce independent work	Year 3: dissertation Year 1: Induction Programme Years 1, 2 & 3: lectures, tutorials, seminars, computer classes, module outlines, coursework, formative feedback Year 2: Group and individual projects Year 3: dissertation	Formative coursework, computer classes, contributions to tutorials, seminars Summative coursework, dissertation, exams, projects
Demonstrate time management skills through adhering to deadlines	Year 1: Induction Programme Years 1, 2 & 3: lectures, tutorials, seminars, computer classes, module outlines, coursework, formative feedback Year 2: Group and individual projects Year 3: dissertation	Formative coursework, computer classes, contributions to tutorials, seminars Summative coursework, dissertation, exams, projects
Use a variety of sources of knowledge appropriately	Year 1: Induction Programme Years 1, 2 & 3: lectures, tutorials, seminars, computer classes, module outlines, coursework, formative feedback Year 2: Group and individual projects Year 3: dissertation	Formative coursework, computer classes, contributions to tutorials, seminars Summative coursework, dissertation, exams, projects

10. Progression points

This programme follows the standard Scheme of Progression set out in <u>Senate Regulations</u> – see the version of Senate Regulation 5 governing undergraduate programmes relevant to the year of entry.

In order to proceed to the second year of their studies, students must have passed, with a mark of at least 35% (and an overall credit weighted average of 40% during the year), all core modules. It should be noted that no first year students can proceed and resit.

In cases where a student has failed to meet a requirement to progress he or she will be required to withdraw from the course.

For the Year Abroad variants, students will not be admitted directly to these programmes but will be able to transfer to the programme on application for a year abroad during the second year of the BA Economics and Accounting programme under the following conditions:

- Have an overall average of 55 or higher in the first year
- Must obtain at least an overall average of 60 or higher in semester one of the second year.
- Must not be carrying any failed modules at the end of the summer examination period of the second year
- Must be able to attend the full year abroad (at the host institution until August and may be required to start there mid-September the previous year)
- Accept responsibility as an ambassador of the University.

For the Year in Industry variants, students will not be admitted directly to these programmes but will be able to transfer to the programme during the second year BA Economics and Accounting programme under the following conditions:

- Have an overall average of 55 or higher in the first year
- Must not carry any failed modules forward into year 2
- Must have secured a role and the required due diligence has been completed by ULSB to formally confirm that the placement is suitable

a) Course transfers

n/a

11. Criteria for award and classification

This programme follows the standard scheme of undergraduate award and classification set out in <u>Senate Regulations</u> – see the version of *Senate Regulation 5 governing undergraduate programmes* relevant to the year of entry.

12. Special features

This programme is delivered through a blended learning mode of delivery which can be accessed either on campus or online. All taught content and autonomous independent learning activities can be accessed through on-line learning platforms, whilst seminar discussions and dialogic activity will be delivered either on-line through interactive synchronous learning opportunities or in person on campus. Students are able to switch between on-campus learning or on-line learning on a semester-by-semester basis.

In addition:

- A four-day induction programme in the first week of Year 1.
- Study of core economics and accounting modules in Years 2 and 3 with progressively rising levels of analytical and technical complexity, as well as microeconomic and macroeconomic analysis.
- Provision of a broad range of optional modules, diverse in their subject areas and modes of analysis, to enable students to pursue their chosen specialist interests.
- Development of learning and communication skills in groups of various sizes.
- Academic supervision of an extended research project, in an economics-related topic of the students' own choosing, resulting in a professional-style written dissertation.
- Accreditation has been granted from two major accounting bodies ACCA and CIMA. Further accreditation from ICAEW is possible, subject to achieving the criteria set out on the ICAEW website: https://apps.icaew.com/cpldirectory

13. Indications of programme quality

- University Academic Review
- External examiners' reports
- First Destination careers statistics
- Exemptions from professional exams (subject to satisfactory completion of certain modules):
- Association of Chartered Certified Accountants (ACCA)
- Chartered Institute of Management Accountants (CIMA)
- Institute of Chartered Accountants in England and Wales
- Institute of Chartered Accountants in Scotland
- Chartered Institute of Public Finance & Accountancy (CIPFA)
- Institute of Actuaries
- Chartered Insurance Institute

14. External Examiner(s) reports

The details of the External Examiner(s) for this programme and the most recent External Examiners' reports for this programme can be found at <u>exampapers@Leicester</u> [log-in required]



Programme Specification (Undergraduate)

FOR ENTRY YEAR: 2018/19

 Date created:
 24/11/2020
 Last amended:
 29/06/2021
 Version no. 3

Appendix 1: Programme structure (programme regulations)

The University regularly reviews its programmes and modules to ensure that they reflect the current status of the discipline and offer the best learning experience to students. On occasion, it may be necessary to alter particular aspects of a course or module.

BA Economics and Accounting

Level 4/Year 1 2018/19

Credit breakdown

Status	Year long	Semester 1	Semester 2
Core	n/a	60 credits	60 credits
Optional	n/a	n/a	n/a

120 credits in total

Core modules

Delivery period	Code	Title	Credits
Sem 1	EC1000	Microeconomics	15 credits
Sem 1	EC1005	Maths For Economists I	15 credits
Sem 1	EC1007	Statistics For Economists I	15 credits
Sem 1	EC1020	Topics In Applied Microeconomics	15 credits
Sem 2	EC1001	Macroeconomics	15 credits
Sem 2	EC1008	Maths For Economists li	15 credits
Sem 2	EC1009	Statistics For Economists li	15 credits

Delivery period	Code	Title	Credits
Sem 2	EC1021	Topics In Applied Macroeconomics	15 credits

Notes

N/A

Level 5/Year 2 2019/20

Credit breakdown

Status	Year long	Semester 1	Semester 2
Core	60 credits	30 credits	15 credits
Optional	n/a	n/a	15 credits

120 credits in total

Core modules

Delivery period	Code	Title	Credits
Year long	EC2012	Intermediate Microeconomics	30 credits
Year long	EC2013	Intermediate Macroeconomics	30 credits
Sem 1	EC2010	Introductory Econometrics	15 credits
Sem 1	EC2076	Principles Of Accounting	15 credits
Sem 2	EC2011	Topics In Applied Econometrics	15 credits

Notes

N/A

Option modules

Delivery period	Code	Title	Credits
Semester 2	EC2022	Principles Of Finance	15 credits
Semester 2	EC2083	Principles Of Personal Taxation	15 credits

Notes

Students must choose one module from either EC2022 OR EC2083

This is an indicative list of option modules and not definitive of what will be available. Option module choice is also subject to availability, timetabling, student number restrictions and, where appropriate, students having taken appropriate pre-requisite modules.

Level 6/Year Final 2021/22

Credit breakdown

Status	Year long	Semester 1	Semester 2
Core	n/a	30 credits	30 credits
Optional	n/a	30 credits	30 credits

120 credits in total

Core modules

Delivery period	Code	Title	Credits
Sem 1	EC3087	Financial Reporting	15 credits
Sem 1	EC3052	Management Accounting	15 credits
Sem 2	EC3064	Applied Econometrics Project	15 credits
Sem 2	EC3084	Audit And Assurance	15 credits

Notes

N/A

Option modules

Delivery period	Code	Title	Credits
Semester 1	EC3023	Industrial Economics	15 credits
Semester 1	EC3057	Management Science	15 credits
Semester 1	EC3077	Investment Management	15 credits
Semester 1	EC3083	Business Law For Accountants	15 credits
Semester 2	EC3001*	Advanced Macroeconomics	15 credits
Semester 2	EC3058	Corporate Finance	15 credits
Semester 2	EC3067*	International Macroeconomics	15 credits
Semester 2	EC3085	Principles Of Business Taxation	15 credits

Notes

For Semester 1, choose 2 modules

For Semester 2, choose 2 modules

* Students may choose at most one out of EC3001 and EC3067

NOTE: For maximum exemptions students will need to choose Principles of Personal Taxation, Principles of Business Taxation and Business Law

This is an indicative list of option modules and not definitive of what will be available. Option module choice is also subject to availability, timetabling, student number restrictions and, where appropriate, students having taken appropriate pre-requisite modules.

Appendix 2: Module specifications

See undergraduate module specification database (Note - modules are organized by year of delivery).

Appendix 3: Skills matrix

Programme Specification Appendix 3																													
Skills Matrix: BA Economics and A	cco	untii	ng (L	-1N4	I)																								
Date amended: 26/02/2016																													
													~		_	_	0		~		~	_	e		_				
													(optional)		EC2083 (optional)	EC3000 (optional)	EC3001 (optional)		(optional)		(optional)	EC3058 (optional)	(Optional)	(optional)	(optional)		(optional)		(optional)
													opti		opti	opti	opti		opti		opti	opti	Opt	opti	optij		opti		opti
	8	5	05	20	80	60	Q	21	10	11	12	13	22 (76	83 (00	01 (6	23 (52	57 (58 (67 (1	83 (8	85 (87) 06
	EC1000	EC1001	EC1005	EC1007	EC1008	EC1009	Ec1020	EC1021	EC2010	EC2011	EC2012	EC2013	EC2022	EC2076	220	330	230	EC3004	EC3023	EC3052	EC3057	030	EC3067	EC3077	EC3083	EC3084	EC3085	EC3087	EC3090
Programme Learning Outcomes	Ш	Ш	Ш	Ш	Ш	Ш	Щ	Ш	Ш	Ĕ	Ш	Ш	Ш	Ŭ	Ш	Ш	Ĕ	Ш	Ш	Ĕ	Ш	Ш	Ŭ	Ш	Ш	Ш	Ш	Ĕ	Ш
(a) Discipline specific knowledge and competencies																													
(vi) Other discipline specific competencies																													1
(b) Transferable skills																								I					
(i) Oral communication																													
Prepare and present concepts, arguments or analysis orally	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	x	x	x	х	х	х	х
Produce clear visual aids to accompany an oral presentation	^	^	^	^	^	^	^	~	^	~	~	^	^	^	^	^	~	x	^	~	~	^		^	^	^		X	
(ii) Written communication																		~										~	1
Produce clearly written material with appropriate use of evidence	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	Х	х	х	х	х	х	х	х	х	х	Х	х
(iii) Information technology																													1
Use word processing in the preparation of written work	Х	х				х	х	Х	х	х						х	х	Х			х		х	Х	х	х	х	х	Х
Use the internet to access appropriate information	Х	х				х	х	Х	х	х		х			х	х	х	Х			х		х	Х	х	х		х	Х
Use spreadsheets for data presentation and analysis						х			х	х				х	х							Х					х	х	1
Use specialist packages for statistical analysis									х	х																		х	1
Demonstrate knowledge of the uses and advantages of															x													х	ł
accounting software packages (e.g. Sage)															^													^	1
(iv) Numeracy																													
Employ general numerical, mathematical and statistical skills	Х	х	Х	Х	х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х		Х	Х	Х	Х	х	Х	Х	Х	Х	Х	х
(v) Team working																													
Demonstrate basic team working skills							х	Х	Х	Х						х	х												1
(vi) Problem solving	v	v	×	×		v	×	v		м			v	v	×	×	v		v	v	v		×	v	~	~		×	
Demonstrate problem formulation and solution	х	х	х	х	х	X	х	х	х	х	Х	х	х	х	х	х	х	х	х	х	х	Х	х	X	х	х	х	Х	х
(vii) Information handling Find and use appropriate information from a variety of sources	х	x	x	х	x	x	х	х	х	х	х	x	х	x	х	х	х	х	х	х	х	x	x	x	x	x	x	х	х
(viii) Skills for lifelong learning	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	^	<u>^</u>
Collect and apply new ideas and concepts	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	x	x	x	х	х	х	х	х
Combine new knowledge and techniques with prior								~			~																		
understanding	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х
Demonstrate and produce independent work	Х	х	х	Х	х	х	X	X	Х	Х	X	X	х	Х	х	х	Х	Х	Х	Х	Х	Х	х	х	х	х	Х	Х	х
Demonstrate time management skills through adhering to		x																										х	х
deadlines	х		х	х	х	х	Х	Х	Х	х	Х	Х	x	X	х	х	х	х	х	х	х	х	х	х	х	х	х		
Use a variety of sources of knowledge appropriately	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	X	Х