

E-Scooters Policy

1. Objective

Electrically powered scooters (e-scooters) are becoming commonplace both in the wider community and on our Campus and residential spaces.

This policy is designed to ensure staff, students and visitors understand the University's position on e-scooters being used or brought into University property and grounds. The University recognises that alternative forms of low carbon transport are the future but at this present time, while it is legal to buy, own and use an e-scooter in the UK, they are classified as "powered transporters" and are currently illegal to use on pavements, cycle lanes or in pedestrian areas, i.e. they can only be legally used on an individual's private property.

In addition to their use being illegal in most applications, e-scooters pose an obvious and significant risk to pedestrians, a fire risk when charging and, when parked or stored, they have created obstructions, including obstructing emergency means of escape. The University has also experienced damage to its buildings, fixtures and fittings from e-scooters being used within.

It is therefore, the policy of the University that:

- i) e-scooters must not be bought onto or used on University grounds and;
- ii) e-scooters must not be bought into or used within University buildings

The University acknowledges that the UK Government is operating trials of e-scooters in some cities with a view to creating legislation which will enable their use. Should this legislation be introduced, or Leicester be selected as a location for future trials, the University will review this policy and will make decisions based on the risks outlined above.

2. Scope

This policy applies to all University owned or operated buildings and grounds including the residential estate.

3. Responsibilities

Heads of Schools, Departments or Professional Service Divisions (Heads) will:

- Ensure implementation of this policy in their areas of responsibility
- Ensure all staff and students are made aware of this policy

Head of Campus Facilities and Head of Accommodation and Revenue will:

- Ensure implementation of this policy in their areas of responsibility
- Ensure all staff and students are made aware of this policy

Line Managers & Academic staff will:

- Ensure implementation of this policy in their areas of responsibility
- Ensure all staff and students are made aware of this policy

Health and Safety Services will:

- Provide guidance on implementation of the health and safety aspects of this procedure and ensure that this process is reviewed if there are significant changes or periodically.

Staff and students:

- Not bring e-scooters to campus or University residences
- Report instances of noncompliance with this policy (detailed in section 4)

4. Complaints about e-scooters on Campus

If a student or staff member wishes to make a complaint or express concern about e-scooter use which is in contravention of this policy, they should report this to the owner's line manager or School if known or notify Security if it is not. This will be raised with the individual and, where applicable, their line manager/School. Every attempt will be made to resolve the matter informally with the owner. For staff and students, if the matter cannot be resolved informally, or the informal resolution is not complied with, then the issue will be escalated and dealt with through the staff or student disciplinary procedure.

Security can be notified via SafeZone or by calling **0116 252 2023** (x 2023 from an internal phone).