

Site Sponsor Green Light Checklist

Study Title:	
Reference No:	
Chief Investigator:	

Amendment No (if site added via an amendment): <i>(NB. IAS to be informed of any new site)</i>			
PI:		Site:	
Point of Contact:		R&D/R&I Contact:	
Email:		Email:	

	N/A	Date Completed
Sponsor Review	<input type="checkbox"/>	
Risk Assessment	<input type="checkbox"/>	
Confirmation of Funding <i>(i.e., from the funder, budget holder, the grants team etc.)</i>	<input type="checkbox"/>	
Indemnity Issued	<input type="checkbox"/>	
MHRA Approval <i>(including any amendments pre-SGL)</i>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Valid Application: GNA: Approval:
REC Approvals <i>(NHS or Uni Ethics; please specify, include any amendments pre-SGL)</i>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Valid Application: Provisional Opinion: Favourable Opinion:
HRA Approval <i>(including any amendments pre-SGL)</i>	<input type="checkbox"/> <input type="checkbox"/>	Initial Assessment: Approval:
Other Approvals Required and Issued <i>(i.e., CAG, ARSAC; please list)</i>	<input type="checkbox"/>	
Data Forms <i>(i.e., DRA (where available), ROPA, DPIA)</i>	<input type="checkbox"/> <input type="checkbox"/>	ROPA: DPIA:
Contracts Required and Fully Executed <i>(i.e., Agreement from the funder (CTIMPs), mNCA and OID)</i>	<input type="checkbox"/>	
Research Passport/Letter of Access	<input type="checkbox"/>	

Confirmation of Capacity & Capability (C&C)	<input type="checkbox"/>	
Pharmacy Green Light <i>(if not part of C&C)</i>	<input type="checkbox"/>	
Site Initiation Visit	<input type="checkbox"/>	
Trial Master File Set-Up	<input type="checkbox"/>	
CRFs Received	<input type="checkbox"/>	
Monitoring Plan	<input type="checkbox"/>	
Roles and Responsibilities of CI Agreement	<input type="checkbox"/>	
EDGE	<input type="checkbox"/>	
Study Tracker	<input type="checkbox"/>	
Study documents on X drive	<input type="checkbox"/>	
Protocol Version & Signature Page	<input type="checkbox"/>	
Study Registration	<input type="checkbox"/>	
Sponsor Green Light		