

Form A-Request for Boxes & LMB Barcodes for Archiving

Please complete this request form & forward it to the Research & Innovation Office

The Manager
Research & Innovation
Research Office
Leicester General Hospital
Gwendolen Road
Leicester
LE5 4PW

Tel: 0116 258 4109 Fax: 0116 258 4226

ALL ARCHIVING MUST BE PROCESSED THROUGH THE RESEARCH OFFICE

Research Study Title & UHL Study Number/REC Ref:

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Number of Boxes Required:

Number of A3.....

Number of A4.....

Total Number of LMB Barcodes Required.....

Contact details at site for delivery

Name.....Telephone Number.....

Full address for delivery

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Name & Full Billing Address for Invoice

Cost Code.....Name of Budget Holder (PRINT).....

Signature of Budget Holder.....

Full Billing Address & Contact Telephone Number

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