# HTA Relevant Material Disposal Request Form

To be completed by the person undertaking the disposal of relevant material for research and given to the PD in local area to arrange disposal. This document should be stored by the Principal Investigator and a copy added the HTA departmental file for reference.

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| **Project Details** |
| REC approval number (if applicable) |  |
| Project/collection name: |  |
| PI or custodian of collection: |  |
| Reason for Disposal: |  |
| **Sample Details** |
| Material Description: | [ ]  Glass Slides [ ]  Blood Derivatives [ ]  FFPE Blocks [ ]  Other (please specify): |
| Material Reference Numbers:Note: Containers must NOT exceed 10kg per bin.  | e.g., AREA/00X/YEAR 30L/50L/50L |
| Date and time of packing into holding area: |  |
| Location of holding area: |  |
| Is a certificate of destruction required?: | [ ]  Yes[ ]  No |
| Additional details/comments:  |  |
| **Disposal authorised by (PI or Lead Study Researcher details)**  |
| Name: |  |
| Signed: |  |
| Date: |  |