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| **INDUSTRY & ACADEMIA EXCHANGE APPLICATION (2018-2019)**  Secondments for staff (e.g. principle investigator, lecturer, research assistant, technician, research fellow, PhD student or colleagues in research and enterprise) into external organisations and/or allow incoming staff from external organisations to be hosted within the University of Leicester to learn about our research culture.  Maximum award £10,000. |

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| **1. Project details** | | |
| **Exchange Title** |  | |
| **Exchange Description** |  | |
| 2. Your details (All secondees) | | |
| **Name** |  |  |
| **Position** |  |  |
| **Department** |  |  |
| **Telephone** |  |  |
| **Email** |  |  |
| **PI/Line manager** |  |  |
| **Head of Department** |  |  |
| 3. Industry partner details (Please provide full contact details for each company) | | |
| **Organisation Name Address**  **Contact and position**  **Contact Email** |  | |
| **Are you already working with this organisation?** | **Yes/No** (If yes, then please give details of current project) | |

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| 4. Exchange details | |
| **Proposed start date** |  |
| **Proposed end date** |  |
| **Number of days** | *i.e. the number of days that you will be working with the company* |
| **Exchange details (max 300 words).** | *For example*  *How does your project fit within the MRC remit?*  *If Academic wants to visit Industry*   * *Why do you want to do visit this organisation?* * *What do you intend to do whilst you are there?* * *Are there any in-kind benefits (company time etc.) that will be associated with the exchange?* * *How will you benefit from the exchange (personal development goals/ambition etc.)?* * *How will the University benefit from the exchange?* * *How does your project fit with the College research and enterprise remit?* * *How will the exchange benefit your research in the future (new collaborations, projects, techniques etc.)?* * *What is the potential impact as a result of the exchange?*   *If Industry partner wants to visit UoL*   * *Why you want to do visit us?* * *What do you intend to do whilst you are here?* * *How will your organisation benefit from the exchange?* * *Will your organisation be able to provide any in-kind benefits that will be associated with the exchange?* |

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| 5. Exchange costs (up to £10,000) *The award will provide funding for directly incurred costs only.* | | | |
| **CATEGORY** | **DETAILS** | | **AMOUNT (£)** |
| ***Travel*** |  | |  |
| ***Accommodation*** |  | |  |
| ***Subsistence*** |  | |  |
| ***Other*** |  | |  |
| ***Total*** |  | |  |
| **6. Signatures (email accepted)** | | | |
| I confirm that I wish to apply for funding for an IAX exchange. I confirm that the information presented in the application is accurate to the best of my knowledge and agree that if funding is issued the University of Leicester will approach me for feedback and monitoring purposes both during and after project delivery. | | | |
| **Email confirmation from Head of Department (University secondee only)** | | | |
| **Date of email** | |  | |
| **Name and Position** | |  | |
| **Email confirmation from Secondee** | | | |
| **Date** | |  | |
| **Name and Position** | |  | |
| I support this application and agree to participate in ongoing monitoring and capture of outcomes. | | | |
| **Email confirmation of Industrial Partner representative** | | | |
| **Date** | |  | |
| **Name and Position** | |  | |

**Return electronically with email confirmations to IAX@le.ac.uk**

Any queries please contact Ruth Barber (rcb6@le.ac.uk)