**Annual Developmental Review Template for Collaborative Provision**

| **Partner Institution** |
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| **University of Leicester Contact and Department** |
| **Academic year** |
| **College** |
| **Author** |
| **Programmes covered by this ADR**  |
| **Type of Provision:** *(please indicate details of the provision such as: undergraduate, taught postgraduate, campus based, distance learning).* |
| **Names of teaching staff on programme** |
| **Names of student representatives** |

**Guidance**

Please refer to the main ADR guidance in Section 1. Guidance for the additional sections 5, 7 and 15 is as follows:

**Communication, organisation and management:** the main focus of this section is to provide information on how effective communication, organisation and management are for the partnership, particularly in relation to monitoring, reviewing, developing and improving the provision.

**Guidance on commentary:** please provide details of how these activities are undertaken, including frequency of communications and include any recommendations for improvement.

**Student complaints and appeals:** information on the types of appeals and complaints is required for identifying any possible areas for improving and enhancing the student teaching and learning experience.

**Guidance on commentary:** please provide a brief summary of the number of complaints and appeals received, the main issues arising or grounds for appeal and any agreed outcomes.

**Staff development:**

**Guidance on commentary:** please provide details of any staff development activities undertaken in relation to the provision on offer and identify any possible areas for development.

**Departmental commentary box:** please use this as an opportunity to provide commentary on any of the issues raised above as well as any other relevant matters about the partnership and delivery.

**Annual Developmental Review**

| **1 Good Practice**  *(including particular areas of note):* |
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| **2 Update on previous year’s enhancement plan & confirmation of completion / progress made** (with time scale if not yet complete) |
| **3Student Recruitment** |
| **4Student Progression** |
| **5 Communication, organisation and management with University** |
| **6 Student issues** *(please identify source of feedback)* |
| **7 Student complaints and appeals** *(please identify numbers, issues/grounds and outcomes)* |
| **8 External evaluations** |
| **9 Peer Observation of teaching and marking** |
| **10 Periodic Developmental Review Requirements and Programme Approval Conditions** |
| **11 Professional Statutory and Regulatory Bodies (PSRBs):** |
| **12 Module and Programme Review** |
| **13 Assessment and Feedback** |
| **14 Learning Resources** |
| **15 Staff development**  |
| **16 Conclusion and Enhancement Plan for current academic year** |
| **17 Departmental commentary box** |

**Approval of Report**

| **Approvals process** | **Actual Date** |
| --- | --- |
| Completed by author |  |
| Approved by partner institution |  |
| Approved by University Department (Academic Committee / Teaching and Learning Committee)  |  |
| Approved by College Academic Committee |  |
| Copied to Andrew Petersen in the Quality Office |  |