

Institutional Affiliation Policy 2025 Appendix 2: Glossary

Affiliation: The location, usually an institution, where the author or authors were when the underpinning research was conducted and/or where the output was produced. The purpose of this is to help identify the author, to facilitate research assessment and to provide credit to the supporting institution.

Author: Anyone with author credit on the publication, not limited to the First, Last or Corresponding Author.

Bibliographic database: A bibliographic database is a database of bibliographic records. This is an organised online collection of references to published written works like journal and newspaper articles, conference proceedings, reports, government and legal publications, patents and books. They generally contain very rich subject descriptions in the form of keywords, subject classification terms, or abstracts.

Bibliometric measures: Bibliometrics is the application of statistical methods to the study of bibliographic data, especially in scientific and library and information science contexts.

Joint affiliation: joint affiliation, or dual affiliation, is when an author has employment or other relationship with more than one institution at the time the underpinning research was conducted and/or the publication was produced, for example a researcher who holds a contract with the university but also does clinical work in the NHS.

ORCID ID: ORCID ID is a unique, persistent identifier free of charge to researchers. Many research organisations, funders and publishers support the adoption of ORCID and increasingly it is becoming a requirement of both funding and publication.

Publication: For the purposes of this policy, publication includes any document produced and disseminated in relation to an author's work for or at the University, including but not limited to teaching materials, presentations, news articles, blogs and guidelines.

Research output: For the purposes of this policy, research output includes any product of research produced and disseminated in relation to an author's employment with the University, from research grants awarded to or provided by the University, or otherwise from the use of University resources and facilities, including but not limited to journal articles, chapters, monographs, and datasets.