

## Environment Questions

**PQQ 1 where High Risk/Impact** (Minimum of 9 points for a Pass)

	<b>Environmental Management</b>	<b>Evaluation guidance</b>	<b>Score</b>
1.1a	<p><b>Environmental Legislation:</b> Has your company had any prosecutions with respect to environmental legislation within the last five years? (Relevant bodies include Environment Agency and local authorities). (You need not disclose details of spent convictions.) If YES, describe the steps you have taken in response to this legal action and to prevent further breaches.</p>	<p>If YES, this may result in the organisation being failed, particularly where any following action appears inadequate. Seek legal advice ahead of failing an organisation on this question.</p>	(YES= Potential fail)
1.1b	<p>At the time of the signing of this application, do you know of any facts or circumstances which may reasonably be expected to result in a claim or claims being asserted against your company for environmental clean up or response, or for bodily injury or property damage arising from the release of pollutants into the environment?</p>	<p>If YES, this may result in the organisation being failed, but this will depend on the assessment of the seriousness of any future claim. Seek legal advice ahead of failing an organisation on this question.</p>	(YES= Potential fail)
1.2	<p><u>Environmental management systems</u> Does your organization hold a current ISO 14001 or EMAS or equivalent Environmental Management System certificate which is relevant to this particular contract? <b>If YES, please enclose a copy of the certificate, and ignore questions 1.3 – 1.6.</b> <b>If NO, please complete questions 1.3 – 1.6.</b></p>	<p>17 points if YES and an in-date certificate supplied by an accredited certification body is provided</p>	(17)
1.3	<p><u>Environmental Policy</u> Does your organisation have a written environmental policy endorsed by senior management?</p>	<p>NO= Fail 1 point if enclosed and signed by senior management (or other evidence of senior management</p>	(3)

	If YES please enclose a copy.	endorsement provided) 1 point if it demonstrates commitment to legal compliance, prevention of pollution and continual improvement 1 point if it includes a commitment to Energy/CO <sub>2</sub> reduction	
1.4	<u>Environmental management</u> For questions a-f below, please describe your approach to managing your environmental impacts (appropriate to the nature and scale of your own organisation), e.g. Examples of what your organisation has done, or is planning to do, to improve environmental performance in the areas below.		
1.4a	Wise use of energy and reducing greenhouse gas emissions	1 or 2 points for a description of convincing programmes/method statements for reducing energy use and greenhouse gas emissions (These could include actions to improve behaviour and efficiencies of heating/cooling systems, vehicles and plant and equipment) 1 point if they have a target for CO <sub>2</sub> , Greenhouse gasses or energy reductions, and a further... 1 point if they give performance data showing reductions over the previous year or from a benchmark date	(4)
1.4b	Waste reduction and recycling	1 point for a description of convincing programmes/method statements (These could include, where relevant, product design, packaging, product disposal, waste management plans) 1 point if they have a target for waste reduction or recycling, and a further... 1 point if they give performance data showing reductions over the	(3)

		previous year or from a benchmark date	
1.4c	Procurement and use of paper and other natural resources (raw materials);	1 point for a description of convincing programmes/method statements (These could make reference to the key raw materials relevant to the business- e.g aggregates for construction) 1 point if they give performance data showing key raw materials reductions over the previous year or from a benchmark date	(2)
1.4d	Emissions to air, water and land (including vehicles)	1 point for a description of convincing programmes/method statements (These could include efforts to reduce vehicle emissions or methods employed for preventing accidental releases or spillages)	(1)
1.4e	Water use	1 point for a description of convincing programmes/method statements for reducing water use. (The could include: monitoring, installment of water-saving technologies such as urinal controls, recycling vehicle washers, rainwater recycling)	(1)
1.4f	Biodiversity	1 point for a description of convincing programmes/method statements for managing biodiversity impacts of procurements, such as paper and wood-derived products, and species/habitat management during works, where relevant.	(1)
1.5	<u>Environmental awards</u> Has your organisation won any environmental awards for schemes or initiatives in the last 3 years? If YES, please give details.	1 point for a local or national environmental award given by a local or national environmental organization or industry body. (e.g. Green Apple Award/ Queens Award for Enterprise-Sustainable	(1)

		Development)	
1.6	<u>Suppliers and sub-contractors</u> Do you check the environmental performance of your sub-contractors and suppliers? If YES, please outline how you do this.	1 point if they describe a process relevant to the types of goods and services they provide. if using sub-contractors for works relating to this contract a robust process should be in place. The Procuring Officer may wish to increase the score available for this section.	(1)
		<b>Total</b>	<b>(34)</b>

**PQQ 2 where Medium Risk/Impact** (Minimum of 5 points for a Pass)

	<b>Environmental Management</b>	<b>Evaluation guidance</b>	<b>Score</b>
1a	<p>Environmental Legislation: Has your company had any prosecutions with respect to environmental legislation within the last five years? (Relevant bodies include Environment Agency and local authorities). (You need not disclose details of spent convictions.) If YES, describe the steps you have taken in response to this legal action and to prevent further breaches.</p>	<p>If YES, this may result in the organisation being failed, particularly where any following action appears inadequate. Seek legal advice ahead of failing an organisation on this question.</p>	(YES= Potential fail)
1b	<p>At the time of the signing of this application, do you know of any facts or circumstances which may reasonably be expected to result in a claim or claims being asserted against your company for environmental clean up or response, or for bodily injury or property damage arising from the release of pollutants into the environment?</p>	<p>If YES, this may result in the organisation being failed, but this will depend on the assessment of the seriousness of any future claim. Seek legal advice ahead of failing an organisation on this question.</p>	(YES= Potential fail)
2	<p><u>Environmental management systems</u> Does your organization hold a current ISO 14001 or EMAS or equivalent Environmental Management System certificate which is relevant to this particular contract? <b>If YES, please enclose a copy of the certificate, and ignore questions 3 and 4.</b> <b>If NO, please complete questions 3 and 4.</b></p>	<p>7 points if YES and an in-date certificate supplied by an accredited certification body is provided</p>	(7)
3	<p><u>Environmental Policy</u> Does your organisation have a written environmental policy endorsed by senior management? If YES please enclose a copy. (If NO, then you may like to contact</p>	<p>NO= Fail 1 point if enclosed and signed by senior management (or other evidence of senior management endorsement provided) 1 point if it demonstrates</p>	(3)

	<p>your local Business Link for further advice or visit their web page: <a href="http://www.businesslink.gov.uk/bd-otg/action/layer?topicId=1080502869">http://www.businesslink.gov.uk/bd-otg/action/layer?topicId=1080502869</a>)</p>	<p>commitments to legal compliance prevention of pollution and continual improvement 1 point if it includes a commitment to Energy/CO2 reduction</p>	
4	<p><u>Environmental management</u></p> <p>Please describe your approach to managing the environmental issues listed below (appropriate to the nature and scale of your own organisation), e.g. Examples of what your organisation has done, or is planning to do, to improve environmental performance):</p> <ul style="list-style-type: none"> <li>• Wise use of energy and water;</li> <li>• Prevention and reduction of pollution;</li> <li>• Waste reduction and recycling;</li> <li>• Biodiversity and wise use of paper.</li> </ul>	<p>1 point if statements are provided covering <u>all</u> of the areas. 1 point for a description of convincing programmes/method statements for saving energy (CO2). (These should include actions to improve behavior and efficiencies of heating/cooling systems, vehicles and plant and equipment) 1 point if they give performance data on energy (or CO2) showing reductions over the previous year or from a benchmark date. 1 point for a description of convincing programmes/method statements for reducing/recycling waste. (These should include, where relevant, product design, packaging, product disposal, waste management plans) 1 point if they give performance data on waste reduction/recycling showing reductions over the previous year or from a benchmark date.</p>	(5)
		<b>Total</b>	<b>(15)</b>

**PQQ 3 where Low Risk/Impact** (Minimum of 2 points for a Pass)

	<b>Environmental Management</b>	<b>Evaluation guidance</b>	<b>Score</b>
1a	Environmental Legislation: Has your company had any prosecutions with respect to environmental legislation within the last five years? (Relevant bodies include Environment Agency and local authorities). (You need not disclose details of spent convictions.) If YES, describe the steps you have taken in response to this legal action and to prevent further breaches.	If YES, this may result in the organisation being failed, particularly where any following action appears inadequate. Seek legal advice ahead of failing an organisation on this question.	(YES= Potential fail)
1b	At the time of the signing of this application, do you know of any facts or circumstances which may reasonably be expected to result in a claim or claims being asserted against your company for environmental clean up or response, or for bodily injury or property damage arising from the release of pollutants into the environment?	If YES, this may result in the organisation being failed, but this will depend on the assessment of the seriousness of any future claim. Seek legal advice ahead of failing an organisation on this question.	(YES= Potential fail)
2	<u>Environmental management systems</u> Does your organization hold a current ISO 14001 or EMAS or equivalent Environmental Management System certificate which is relevant to this particular contract? <b>If YES</b> , please enclose a copy of the certificate. <b>You do not have to answer the question below.</b>	3 points if YES and an in-date certificate supplied by an accredited certification body is provided	(3)
3	<u>Environmental Policy</u> Does your organisation have a written environmental policy endorsed by senior management? If YES please enclose a copy (If NO, then you may like to contact your local Business Link for further advice or visit their web page:	NO= Fail YES = 1 point if enclosed and signed by senior management (or other evidence of senior management endorsement provided) 1 point if it includes commitments to legal compliance Prevention of	(3)

	<a href="http://www.businesslink.gov.uk/bd&lt;br/&gt;otg/action/layer?topicId=10805028&lt;br/&gt;69">http://www.businesslink.gov.uk/bd otg/action/layer?topicId=10805028 69)</a>	pollution and Continual improvement 1 point if it includes a commitment to Energy/CO2 reduction	
		<b>Total</b>	<b>(6)</b>