

**Programme Specification Appendix 2**  
**Skills Matrix: English (Literature and Language) for BA Italian/Eng**  
**Date amended: May 2007**

Programme Learning Outcomes	EN 1010	EN 1020	EN 2050	EN 2060	EN 3040
<b>(b) Transferable skills</b>					
<b>(i) Oral communication</b>					
Demonstrate clarity and coherence in oral presentation of argument.	x			x	
Use appropriate visual aids or supporting documentation effectively.				x	
Demonstrate effectiveness as a participant in seminar/group debate.	x	x	x	x	x
<b>(ii) Written communication</b>					
Demonstrate clarity and coherence in the presentation of analysis and argument.	x	x	x	x	x
Write arguments to varying lengths, audiences and levels of formality.	x	x	x	x	x
Draft, revise and proofread academic writing to a professional level of accuracy.	x				
<b>(iii) Information technology</b>					
Use word-processing, internet and email effectively.	x	x	x	x	x
Interact with virtual learning environments.	x				
Use PowerPoint effectively and appropriately.					
<b>(iv) Numeracy</b>					
Analyse data using statistical and graphical techniques.					
<b>(v) Team working</b>					
Solve problems collaboratively.				x	
Reflect on the value and challenges of team working.				x	
Collaboratively identify methodologies, manage the distribution of effort and collectively arrive at conclusions				x	
<b>(vi) Problem solving</b>					
Solve literary critical, literary theoretical, literary historical and linguistic problems.	x	x	x	x	x
Design a research methodology				x	
<b>(vii) Information handling</b>					
Identify, retrieve and deploy textual, linguistic and critical information.	x	x	x	x	x
Transform the significance of this information in analysis and in the construction of arguments.	x	x	x	x	x
<b>(viii) Skills for lifelong learning</b>					
Demonstrate intellectual independence.	x	x	x	x	x
Demonstrate the ability to reflect on the process of learning.	x			x	
Manage time and other resources effectively.	x			x	