



# **62<sup>nd</sup> Annual General Meeting of the Alumni Association**

**Saturday 3 October 2020**



UNIVERSITY OF LEICESTER

ALUMNI ASSOCIATION

**62<sup>nd</sup> ANNUAL GENERAL MEETING**

To be held on Saturday 3 October 2020

11am-12.30pm

Microsoft Teams Live

**AGENDA**

1. **Welcome by Chair of the Alumni Association**
2. **Keynote address, Nishan Canagarajah, President and Vice-Chancellor, followed by Q&A**
3. **Report of the 61st Annual General Meeting, held on 8 June 2019\***  
TO APPROVE **AGM 20/01**
4. **Chair's Report of the Year**
5. **Alumni engagement in University Centenary planning**
6. **Accounts: Funds at the disposal of the Standing Committee\*** **AGM 20/02**  
TO APPROVE/CONSIDER:  
a) The statement of accounts for the year ending 31 July 2018  
b) Presentation from the Treasurer of the Alumni Association on future use of funds
7. **Elections\*** **AGM 20/03**  
TO APPROVE:  
a) The election of Members of the Standing Committee  
b) To CONSIDER opportunities for other Alumni to serve
8. **Any other business**
9. **Thank you and close**

*\*Papers circulated in advance*

**UNIVERSITY OF LEICESTER**

**ALUMNI ASSOCIATION**

**Report of the 61<sup>st</sup> Annual Meeting  
Held on Saturday 8 June 2019, Council Chambers**

**Present: Ms S Osborn, Mr M Cullen, Ms L Wight, Mr D Flatt, Mr S Wright and Mr R Fairbrother, Ms L Blood, Mr W Friar, Ms L Woodhouse, Alumni and Friends, Wider PACE team**

**Absent: Mr D Etherton, Mr C Du Couedic De Kererant, Mr S Green, Mr L Stahl**

**Apologies: None**

**1. Welcome by Chair of the Standing Committee of the Alumni Association**

The Chair (SO) welcomed members to the 61st Annual General Meeting held in the University of Leicester, Fielding Johnson Building and highlighted the meeting's objectives and agenda. SO mentioned that this would be her last involvement with the Standing Committee of the Alumni Association as she would be stepping down as Chair. She noted she had been involved with the committee for 6 years and had enjoyed her time and thanked all the committee members and the PACE team.

**2. Report of the 60th Annual General Meeting, held on 9 June 2018 AA/19/1\***

The Report on the 60<sup>th</sup> Annual General Meeting, held on 9 June 2018 was received and approved as a correct record.

**3. Chair's Report of the Year**

The Chair reported on the plans proposed at last year's Annual General Meeting including:

- Launch of the Leicester Alumni Awards
- More alumni communities across the world
- Further Leicester on Tour events in new destinations
- Alumni Membership Scheme
- London Community Network
- Space Sector Initiative
- Centenary Celebrations

SO expanded on the success of the Alumni Awards Dinner which includes a broader range of alumni awards. SO then handed over to the Vice-Chair (LW) who listed the winners of the various awards and why they won highlighting that we wanted to recognise the breadth of alumni achievements. SO then reported on our alumni engagement throughout the world and our continued international engagement with the Future Students Office. The importance of the London Alumni Chapter and how it can help future students as well as alumni was also highlighted and Aaron Porter was thanked for all his efforts.

SO handed over to Martin Cullen (MC) who provided an update on the Alumni Membership Scheme who talked about the initial proposal and where we are now and that a graduation pin and information card will be distributed to July 2019 graduands, as well as to alumni at events. MC thanked all those involved in the project. SO then continued to mention the Centenary Celebrations and Liz Blood's involvement, as well as the opening of the Centenary Square. Briefly mentioned the link between Space Park and Stephen Wright and went through the ways that the committee has inputted into various projects such as the alumni magazine and the PACE strategy.

#### **4. Update from Group Director – Philanthropy, Alumni and Community Engagement**

Bill Friar, Group Director of Philanthropy, Alumni and Community Engagement thanked alumni in attendance and talked about the Centenary Celebrations which began in 2018 to mark 100 years on from Armistice day which is the day the Endowment Fund was opened, but also noted our Centenary is in 2021, as the first students were taken in 1921. It was stressed that we want to engage more alumni nationally and internationally over the centenary period and encouraged guests to talk to committee members as well as the PACE team. Bill Friar also noted it has been a year of change for the University with a new President and Vice-Chancellor expected in the summer and that it has been a challenging time for the Higher Education sector in the UK generally. International travel plans to Ghana were briefly mentioned along with the activity of the Ghana Chapter. It was also expressed how pleased we are with the presence of Standing Committee members attending the Graduation Ceremonies as part of the procession.

#### **5. Accounts: Funds at the disposal of the Standing Committee AA/19/2\***

Martin Cullen, Treasurer, presented the Association's Statement of Accounts for the year up to 31<sup>st</sup> July 2018

#### **6. Elections AA/19/3\***

The Chair reported that membership of the Committee expires on 30th September each year.

**Steph Osborn (Chair) (2020) – retiring**  
**Lynda Wight (Vice-Chair) (2022)**  
**Elizabeth Blood (2021)**  
**Martin Cullen (2019)**  
**Charles Du Couedic De Kererant (2021)**  
**Daniel Etherton (2020)**  
**Robert Fairbrother (2020)**  
**Dan Flatt (2021)**  
**Simon Green (2021)**  
**Lukas Stahl (2020)**  
**Stephen Wright (2020)**

##### **a) Co-opted Members (One year period)**

**Amy Moran (2019)**

**b) Guest Member**

**None**

**It was resolved that:**

The following members stand down from the committee:

Steph Osborn  
Amy Moran

The following member be re-elected to the Committee for a period of three years as Chair effective as of 1st July 2019:

Martin Cullen (2022)

The following shall serve a one year term as a co-opted member representing the Student's Union:

Oge Obioha (2020)

**7. Look forward to 2020**

Martin Cullen invited guests to provide their thoughts and ideas they had at the end and went through the plans for the coming year. Martin outlined that the committee wants to simplify the messaging around the committee and develop and build relationships at the University. Martin hopes to provide new roles within the committee where members can take on roles and objectives as projects. The plan for the committee is be goal orientated for the next 12 months.

**8. Any other business**

There being no further business the meeting then terminated.

**9. Thank you and close from the Chair**

Thanks from Martin to Steph

(Duration of meeting 55 minutes)

## ALUMNI ASSOCIATION ACCOUNTS 2018/2019

<b>ALUMNI ASSOCIATION ACCOUNT 31st July 2019</b>		
<b><u>WILLIAM RUDDICK LEGACY FUND Z99045</u></b>		
<u>Capital Fund</u>		£
Opening Balance 1 August 2018		35,929.00
Increase in value 2018/19		2,417.00
<b>Balance as at 31<sup>st</sup> July 2019</b>		<b>38,346.00</b>
<u>Expendable Fund</u>		£
Opening Balance 1 August 2018		6,730.20
Add bank deposit interest		39.71
Less expenditure in the year		0.00
<b>Balance as at 31st July 2019</b>		<b>6,769.91</b>
<b><u>THE CONVOCATION JUBILEE FUND Z99046</u></b>		
<u>Capital Fund</u>		£
Opening Balance 1 August 2018		44,584.00
Reduction in value 2018/19		2,959.00
<b>Balance as at 31<sup>st</sup> July 2019</b>		<b>47,543.00</b>
<u>Expendable Fund</u>		£
Opening Balance 1 August 2018		4,988.53
Less Expenditure in the year		-41.00
Add income and bank deposit interest		70.31
<b>Balance as at 31st July 2019</b>		<b>5,017.84</b>

**UNIVERSITY OF LEICESTER**  
**ALUMNI ASSOCIATION**  
**ANNUAL GENERAL MEETING**

**3 October 2020**

**Appendix 3: Elections**

*The Standing Committee of the Alumni Association (Convocation) is comprised of 10 members and the Chair and Vice-Chair, who are elected by the membership at the AGM, plus the immediate past Chair and five members co-opted by the Committee. All full members of the Committee serve on Court.*

**CONVOCATION**

Convocation shall consist of the following members:

- a) The Chancellor, the Pro-Chancellors and the Treasurer of the University
- b) The Members of the Academic and Academic Related Staff of the University
- c) The Registrar of the University
- d) The Graduates of the University including the Honorary Graduates
- e) All persons who have obtained a Degree of the University of London or of any other University while registered students of the University or of the University College of Leicester.
- f) The holders of such other academic qualifications of the University as shall be prescribed by Ordinance.

**Membership of the Standing Committee**

The Standing Committee of the Alumni Association is comprised of 10 members and the Chair and Vice-Chair, who are elected by the membership at the AGM, plus the immediate past Chair and five members co-opted by the Committee. All full members of the Committee serve on Court.

**Membership**

- a) The Chair of the Alumni Association and the Vice-Chair
- b) Ten elected members
- c) The immediate past Chair
- d) Co-opted members (maximum of five to include a Sabbatical Officer to represent the Students' Union)

**Duration of appointments**

- i) Members appointed under (a) and (b) shall be appointed by the Annual Meeting of the Alumni Association to serve for three years and shall be eligible for re-appointment. (The Standing Committee has adopted the convention of Council that elected members should normally retire after a maximum period of three terms of three years).

- ii) Members appointed under (d) shall be appointed annually by the Standing Committee and shall be eligible for re-appointment.

**Membership of the Committee as of 3 October 2020**

(Membership expires on 30 September of the year indicated in brackets)

**c) Full Membership :**

**Martin Cullen (Chair) (2023)**  
**Lynda Wight (Vice-Chair) (2022)**  
**Elizabeth Blood (2021)**  
**Charles Du Couedic De Kererant (2021)**  
**Robert Fairbrother (2020) – standing for re-election**  
**Dan Flatt (2021)**  
**Simon Green (2021)**  
**Lukas Stahl (2020) – standing for re-election**  
**Stephen Wright (2020) - Retiring**

**d) Co-opted Members (One year period)**

**Oge Obioha (2020)**

**e) Guest Member**

**None**

**Elections and Membership of the Standing Committee**

TO REPORT:

- 1) That the membership of the following is due to expire on 30 September 2020:

**Stephen Wright (2020)**

- 2) That the co-opted membership of the following is due to expire on 30 September 2020:

**Oge Obioha (2020)**

- 3) That nominations have been received in respect of:

Robert Fairbrother

Stands for re-election for a 3 year period as from 1 October 2020 as a full member



Lukas Stahl

Stands for re-election for a 3 year period as from 1 October 2020 as a full member

Mia Nembhard

(Students' Union Representative) Stands for election for a 1 year period as from 1 October 2020 as a co-opted member

That there is therefore three vacancies in all for full members under category (a) of the constitution.

That there are therefore four vacancies in all for co-opted members under category (b) of the constitution.

TO CONSIDER:

Election of the 3 members listed in section (3) above to membership of the Standing Committee from 1 October 2020 as a full member and 1 October 2020 for the Students' Union Representative.