



UNIVERSITY OF
LEICESTER

**61st Annual General Meeting of
the
Alumni Association**

Saturday 8 June 2019

UNIVERSITY OF LEICESTER

ALUMNI ASSOCIATION

61st ANNUAL GENERAL MEETING

To be held on Saturday 8 June 2019

At 11.45am

Council Chambers, Fielding Johnson Building

AGENDA

Present: Ms S Osborn, Mr M Cullen, Ms L Wight, Mr D Flatt, Mr S Wright and Mr R Fairbrother, Ms L Blood, Mr W Friar, Ms L Woodhouse, Alumni and Friends, Wider PACE team

Absent: Mr D Etherton, Mr C Du Couedic De Kererant, Mr S Green, Mr L Stahl

Apologies: None

1. Welcome by Chair of the Standing Committee of the Alumni Association

The Chair (SO) welcomed members to the 61st Annual General Meeting held in the University of Leicester, Fielding Johnson Building and highlighted the meeting's objectives and agenda. Steph mentioned that this would be her last involvement with the Standing Committee of the Alumni Association as she would be stepping down as Chair. She noted she had been involved with the committee for 6 years and had enjoyed her time and thanked all the committee members and the PACE team.

2. Report of the 60th Annual General Meeting, held on 9 June 2018 AA/19/1*

The Report on the 60th Annual General Meeting, held on 9 June 2018 was received and approved as a correct record.

3. Chair's Report of the Year

The Chair reported on the plans proposed at last year's Annual General Meeting including:

- Launch of the Leicester Alumni Awards
- More alumni communities across the world
- Further Leicester on Tour events in new destinations
- Alumni Membership Scheme
- London Community Network
- Space Sector Initiative
- Centenary Celebrations

Steph expanded on the success of the Alumni Awards Dinner which includes a broader range of alumni awards. Steph then handed over to the Vice-Chair (LW) who listed the winners of the various awards and why they won highlighting that we wanted to recognise the breadth of alumni achievements. Steph then reported on our alumni engagement throughout the world and our continued international engagement with the Future Students Office. The importance of the London Alumni Chapter and how it can help future students as well as alumni was also highlighted and Aaron Porter was thanked for all his efforts. Steph handed over to Martin Cullen who provided an update on the Alumni Membership Scheme who talked about the initial proposal and where we are now and that a graduation pin and information card will be distributed to July 2019 graduands, as well as to alumni at events. Martin thanked all those involved in the project. Steph then continued to mention the Centenary Celebrations and Liz Blood's involvement, as well as the opening of the Centenary Square. Briefly mentioned the link between Space Park and Stephen Wright and went through the ways that the committee has inputted into various projects such as the alumni magazine and the PACE strategy.

4. Update from Group Director – Philanthropy, Alumni and Community Engagement

Bill Friar, Group Director of Philanthropy, Alumni and Community Engagement thanked alumni in attendance and talked about the Centenary Celebrations which began in 2018 to mark 100 years on from Armistice day which is the day the Endowment Fund was opened, but also noted our Centenary is in 2021, as the first students were taken in 1921. It was stressed that we want to engage more alumni nationally and internationally over the centenary period and encouraged guests to talk to committee members as well as the PACE team. Bill Friar also noted it has been a year of change for the University with a new President and Vice-Chancellor expected in the summer and that it has been a challenging time for the Higher Education sector in the UK generally. International travel plans to Ghana were briefly mentioned along with the activity of the Ghana Chapter. It was also expressed how pleased we are with the presence of Standing Committee members attending the Graduation Ceremonies as part of the precession.

5. Accounts: Funds at the disposal of the Standing Committee

AA/19/2*

Martin Cullen, Treasurer, presented the Association's Statement of Accounts for the year up to 31st July 2018

6. Elections

AA/19/3*

The Chair reported that membership of the Committee expires on 30th September each year.

Steph Osborn (Chair) (2020) – retiring
Lynda Wight (Vice-Chair) (2020)
Elizabeth Blood (2021)
Martin Cullen (2019)
Charles Du Couedic De Kererant (2021)
Daniel Etherton (2020)
Robert Fairbrother (2020)
Dan Flatt (2020)
Simon Green (2021)
Lukas Stahl (2020)

Stephen Wright (2020)

a) Co-opted Members (One year period)

Amy Moran (2019)

b) Guest Member

None

It was resolved that:

The following members stand down from the committee:

Steph Osborn
Amy Moran

The following member be re-elected to the Committee for a period of three years as Chair effective as of 1st July 2019:

Martin Cullen (2022)

The following shall serve a one year term as a co-opted member representing the Student's Union:

Oge Obioha (2020)

7. Look forward to 2020

Martin Cullen invited guests to provide their thoughts and ideas they had at the end and went through the plans for the coming year. Martin outlined that the committee wants to simplify the messaging around the committee and develop and build relationships at the University. Martin hopes to provide new roles within the committee where members can take on roles and objectives as projects. The plan for the committee is be goal orientated for the next 12 months.

8. Any other business

There being no further business the meeting then terminated.

9. Thank you and close from the Chair

Thanks from Martin to Steph

(Duration of meeting 55 minutes)

*papers attached

UNIVERSITY OF LEICESTER

ALUMNI ASSOCIATION

**Report of the 60th Annual Meeting
Held on Saturday, 9 June 2018, Council Chambers**

Present: Mrs S Osborn (Chair) Ms L Wight (Vice Chair), Mr J Flynn, Mr Robert Fairbrother, Mr M Cullen

In Attendance: Members of the PACE Office and Alumni of the University of Leicester and guests.

Apologies were received from: Mr L Stahl, Mr S Wright, Miss L Blood, Mr D Flatt

18/M1 **WELCOME:** The Chair (SO) welcomed members to the 60th Annual General Meeting held in the University of Leicester, Fielding Johnson Building and highlighted the meeting's objectives and agenda. Steph stressed that alumni are all members of the association and membership of the committee is open to all who want to stand. She then highlighted that in future this committee will represent the voice of alumni, reminding attendees that the Chair attends University Council meetings to represent the alumni body. Steph reminded all of the current members of the committee and asked those present to stand, thanking them for their contribution. She then presented the vision for the committee over the next year, which encompassed encouraging and promoting engagement, ensuring alumni have a voice in the strategic direction of the University and continuing to support the Philanthropy, Alumni and Community Engagement Office in its activity.

18/M2 **REPORT:** The Report on the 59th Annual General Meeting, held on 16 September 2017 was received and approved as a correct record.

17/M3 **CHAIR'S REPORT:**

The Chair highlighted the success of the following alumni events:

- Engineering roof unveiling
- Leicester on Tour - Bristol
- Festive Alumni Gathering
- Legacy Guild Carol Concert
- Leicester on Tour - York
- Campus Reunions

And the following international alumni gatherings:

- New York City
- Toronto
- Beijing
- Mumbai, Bangalore, Chennai, Delhi

- Ghana
- Hong Kong
- Dubai
- Malta

And the following alumni community launches:

- American Friends of the University of Leicester – first meeting held November 2017
- West Africa Chapter – re-launched February 2018
- Hong Kong Alumni Community – launched March 2018
- Levant and GCC Community – launched April 2018

The Chair then explained that the following alumni communities would launch soon:

- New York
- Toronto
- London
- Leicester

The Chair reminded members that the next edition of Gryphon would land in September 2018.

The Vice-Chair, Lynda Wight, then presented alumni engagement plans for the coming year, including the introduction of the Alumni Awards Dinner, more alumni communities across the globe and further Leicester on Tour events in new locations.

Martin Cullen then presented other committee led initiatives including a proposed alumni membership scheme, London Community Network and support for University Centenary Celebrations.

18/M4 Update from the Group Director, PACE

Bill Friar, Group Director of Philanthropy, Alumni and Community Engagement, thanked alumni in attendance, highlighted that the University will celebrate its Centenary from 2018-2021 and that this will be reflected in our fundraising in the coming years. He reiterated the importance of alumni engagement in the life and activity of the University, reminding members of the many ways to stay involved and informed.

The Chair thanked the PACE Office for their support and invited alumni to stay in touch and feedback on existing and new events that they would like to support or organise.

18/M5 ANNUAL ACCOUNTS: Martin Cullen, Treasurer, presented the Association's Statement of Accounts for the year up to 31st July 2017

18/M6 **ELECTIONS:** The Chair reported that membership of the Committee expires on 30th September each year.

A) Full Membership:

Steph Osborn (Chair) (2020)
Lynda Wight (Vice-Chair) (2020)
Luke Trotman (Past chair) (2018)
Elizabeth Blood (2018)
Martin Cullen (2019)
Catherine-Lily Davis (2018)
Dan Flatt (2020)
John Flynn (2019)
Lukas Stahl (2020)
Stephen Wright (2020)
Daniel Etherton (2020)
Robert Fairbrother (2020)

B) Co-opted Members (One year period)

Amy Moran (2018)
Simon Green (2018)
Charles Du Couedic De Kererant (2018)

C) Guest Member

None

It was resolved that:

The following members stand down from the committee:

John Flynn
Luke Trotman
Catherine Lily-Davies

The following members be re-elected to the Committee for a period of three years:

Elizabeth Blood (2021)

The following co-opted members be elected to full members:

Charles Du Couedic De Kererant (2021)
Simon Green (2021)

The following shall serve a further one year term as a co-opted member representing the Student's Union:

Amy Moran

18/M7 **ANY OTHER BUSINESS:**

There being no further business the meeting then terminated.

(Duration of meeting 30 minutes)

ALUMNI ASSOCIATION ACCOUNTS 2017/2018

| | | |
|---|-----------|------------------|
| ALUMNI ASSOCIATION ACCOUNT 31st July 2018 | | |
| <u>WILLIAM RUDDICK LEGACY FUND Z99045</u> | | |
| <u>Capital Fund</u> | | £ |
| Opening Balance 1 August 2017 | | 36,891.00 |
| Reduction in value 2017/18 | | -962.00 |
| Balance as at 31st July 2018 | | 35,929.00 |
| <u>Expendable Fund</u> | | £ |
| Opening Balance 1 August 2017 | | 5,028.09 |
| Add share of income and deposit interest | | 1,702.11 |
| Less expenditure in the year | | 0.00 |
| Balance as at 31st July 2018 | | 6,730.20 |
| <u>THE CONVOCATION JUBILEE FUND Z99046</u> | | |
| <u>Capital Fund</u> | | £ |
| Opening Balance 1 August 2017 | | 44,978.00 |
| Reduction in value 2017/18 | | -394.00 |
| Balance as at 31st July 2018 | | 44,584.00 |
| <u>Expendable Fund</u> | | £ |
| Opening Balance 1 August 2017 | | 4,117.52 |
| Less Expenditure in the year | See below | -1,230.00 |
| Add share of income and deposit interest | | 2,101.01 |
| Balance as at 31st July 2018 | | 4,988.53 |
| <u>Details of above expenditure so far</u> | | £ |
| Nordic Society | | -230.00 |
| University of Leicester Photography Society | | -300.00 |
| ULSU International Students Association | | -250.00 |
| ULSU UN Youth and Student Association | | -150.00 |

| | | |
|-----------------------------|--|-----------|
| ULSU Museum Studies Society | | -300.00 |
| | | |
| Total as above | | -1,230.00 |

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Appendix 3: Elections

The Standing Committee of the Alumni Association (Convocation) is comprised of 10 members and the Chair and Vice-Chair, who are elected by the membership at the AGM, plus the immediate past Chair and five members co-opted by the Committee. All full members of the Committee serve on Court.

CONVOCATION

Convocation shall consist of the following members:

- a) The Chancellor, the Pro-Chancellors and the Treasurer of the University
- b) The Members of the Academic and Academic Related Staff of the University
- c) The Registrar of the University
- d) The Graduates of the University including the Honorary Graduates
- e) All persons who have obtained a Degree of the University of London or of any other University while registered students of the University or of the University College of Leicester.
- f) The holders of such other academic qualifications of the University as shall be prescribed by Ordinance.

Membership of the Standing Committee

The Standing Committee of the Alumni Association is comprised of 10 members and the Chair and Vice-Chair, who are elected by the membership at the AGM, plus the immediate past Chair and five members co-opted by the Committee. All full members of the Committee serve on Court.

Membership

- a) The Chair of the Alumni Association and the Vice-Chair
- b) Ten elected members
- c) The immediate past Chair
- d) Co-opted members (maximum of five to include a Sabbatical Officer to represent the Students' Union)

Duration of appointments

- i) Members appointed under (a) and (b) shall be appointed by the Annual Meeting of the Alumni Association to serve for three years and shall be eligible for re-appointment. (The Standing Committee has adopted the convention of Council that elected members should normally retire after a maximum period of three terms of three years).

- ii) Members appointed under (d) shall be appointed annually by the Standing Committee and shall be eligible for re-appointment.

Membership of the Committee as of 8 June 2019

(Membership expires on 30 September of the year indicated in brackets)

c) Full Membership :

Steph Osborn (Chair) (2020) – retiring
Lynda Wight (Vice-Chair) (2020)
Elizabeth Blood (2021)
Martin Cullen (2019)
Charles Du Couedic De Kererant (2021)
Daniel Etherton (2020)
Robert Fairbrother (2020)
Dan Flatt (2020)
Simon Green (2021)
Lukas Stahl (2020)
Stephen Wright (2020)

d) Co-opted Members (One year period)

Amy Moran (2019)

e) Guest Member

None

Elections and Membership of the Standing Committee

TO REPORT:

- 1) That the membership of the following is due to expire on 30 September 2019:

Martin Cullen (2019)

- 2) That the co-opted membership of the following is due to expire on 30 September 2019:

Amy Moran (2019)

- 3) That nominations have been received in respect of:

| | |
|---------------|--|
| Martin Cullen | Nominated by the committee to serve as Chair for a 3 year period from 1 July 2019 |
| Oge Obioha | (Students' Union Representative) Stands for election for a 1 year period as from 1 October 2019 as a co-opted member |

That there is therefore one vacancy in all for full members under category (a) of the constitution.

That there are therefore four vacancies in all for co-opted members under category (b) of the constitution.

TO CONSIDER:

Election of the 2 members listed in section (3) above to membership of the Standing Committee from 1 July 2019 for the Chair and 1 October 2019 for the Students' Union Representative.