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| **OUTLINE PROJECT PROPOSAL (Gateway 1)** |
| **Project Title** |  |
| **Proposer (Dept. / College / PRU / PRO)** |  |
| **Executive / Sponsor** |  |
| **Person completing form (name and contact details)** |  |
| **Summary of the Problem / Opportunity the project will address** |  |
| **Summary of impact of not undertaking this project** |  |
| **Has the proposed project been approved by ULT?** |  |
| **How will the project aid the delivery of the University Strategic Plan?** | *Link to discovery strategies* |
| **Delivery Timescales** | *Where known, please identify gateway dates GW0/1/2, these maybe estimated at this point* |
| **Known costs associated with delivery** |  |
| **Proposed ‘Not to Exceed’ budget** | *This is the figure against which ULT/Finance Committee/Council will be asked to approve or reject a project proposal* |
| **What benefits/impact will the project bring to the university?** | *e.g. Financial / Reputational / RoI* |
| **How visible / high profile will the project be?** | *Will this attract attention from outside the institution?* |
| **How resource intensive will the project be to deliver?** | *Estimate the level of resources required to deliver the project* |