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|  **A Management Safety Inspection is a ‘walk around the working area’ by Management to:** |
| * To engage with Contractors, Operatives, Management & Record any Health & Safety Concerns raised.
* Share the findings with the Project Management & Health & Safety Business Partner
* Demonstrate a commitment to safety by providing a visible presence in the workplace in the interest of safety
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| **Details** |
| **Principal Contractors Name:** |  | **Project Manager:** |  |  |
| **Principal Designer: (s)** |  |  |
| **UOL Staff Name / Project Manager:** |  |  |
| **Location of Project / Work:** |  |  |
| **Description of work being carried out** |
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|  |
| **Observations** | Yes | No | N/A | Comments |
| Does the Contractor or UOL staff have the correct paperwork?Job Sheets, Relevant Risk Assessments, Method Statements, Relevant Site Surveys, CPP | [ ]  | [ ]  | [ ]  |  |  |
| Are the Risk Assessments / Method Statements Suitable for the task? | [ ]  | [ ]  | [ ]  |  |  |
| Are the control measures identified in place? | [ ]  | [ ]  | [ ]  |  |  |
| Does the Contractor or UOL staff have the relevant training for the job?PASMA (Towers), IPAF (MEWP), Asbestos Awareness, Toolbox Talks, etc., | [ ]  | [ ]  | [ ]  |  |  |
| Access & Egress – Are all areas free from hazards?Trip/slip hazards, trailing cables, ladders tied, etc. | [ ]  | [ ]  | [ ]  |  |  |
| Open Edges – Are all open edges protected?Edge protection present such as guardrails, barriers, etc. | [ ]  | [ ]  | [ ]  |  |  |
| Lighting – Is the lighting sufficient for the job?Is additional lighting required? | [ ]  | [ ]  | [ ]  |  |  |
| Electricity – Is there any risk?Are tools PAT tested, systems isolated, is there a permit to work etc. | [ ]  | [ ]  | [ ]  |  |  |
| Chemical Hazards – Are all hazardous substances assessed and controls in place? (CoSHH Assessments). | [ ]  | [ ]  | [ ]  |  |  |
| Work Equipment – Is the correct work equipment used?Access equipment correct, hand tools in good order | [ ]  | [ ]  | [ ]  |  |  |
| Personal Protective Equipment (PPE) – Are staffing using PPE?As identified via risk assessment | [ ]  | [ ]  | [ ]  |  |  |
| Vehicles / Pedestrians (ALL) / Protection of Public – Is this risk fully controlled & suitable precautions in place?Vehicle and pedestrian segregation correct, barriers, guarding, fall protection, etc.? | [ ]  | [ ]  | [ ]  |  |  |
| Noise / Vibration – Is the risk controlled?Is hearing protection suitable? | [ ]  | [ ]  | [ ]  |  |  |
| First Aid – Are first aid precautions in place?Does everyone on site know where to get help? | [ ]  | [ ]  | [ ]  |  |  |
| Fire Marshall – Are all precautions in place?Is suitable fire-fighting equipment in place with any required protection suitable? | [ ]  | [ ]  | [ ]  |  |  |
| Emergency – Are staff aware of evacuation procedures?Do staff know where fire assembly points are? | [ ]  | [ ]  | [ ]  |  |  |
| **Actions / Comments: (please ensure that the Safety Business Partner receives a copy)** |
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|  |  |
| Manager Name: |  | Signature: |  | Date: |  |  |