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| **(A) Details** | | | | | **Plan Status *–*** *See rear* | | | | | | |
| Project Number: |  | | | | A |  | B |  | C |  | |
| Project Address (s): |  | | | | | | | | | | |
| PM Name: |  | | | | | | | | | | |
| PD Name: |  | | | | | | | | | | |
| Description of Project: |  | | | | | | | | | | |
| PC Company Name: |  | Contact No. | |  | | | | | | | |
| Start Date dd/mm/yyyy |  | Finish Date | |  | | | | | | | |
|  |  |  | |  | | | | | | | |
| **(B) Document Appraisal – Construction Phase Plan (CPP)** | | | | | | | | | | | |
| 1. **Description of Project – Does the CPP include?** | | | Rating | Comments | | | | | | | |
| A suitable description of the project, details of programme and any important dates | | |  |  | | | | | | |  |
| Details of the project team, including all CDM Duty-holders | | |  |  | | | | | | |  |
| Extent and location of Pre-Construction Information, including existing records and plans which are relevant to health and safety on site | | |  |  | | | | | | |  |
| 1. **Arrangements for the Management of the Project –** does it include | | | | | | | | | | | |
| Full management structure detailing responsibilities of each member of the project team (Duty-holders) | | |  |  | | | | | | |  |
| Health and safety goals for the project and how will this be monitored and reviewed throughout the project | | |  |  | | | | | | |  |
| Health and safety arrangements for the construction phase | | |  |  | | | | | | |  |
| Suitable and sufficient site rules (do they meet requirements in the Contractors Code of Safe Practice?) | | |  |  | | | | | | |  |
| Details of how co-operation between the project team on site and co-ordination of their work | | |  |  | | | | | | |  |
| How consultation with the workforce is achieved | | |  |  | | | | | | |  |
| Details of the arrangements for the exchange of design information between client, designers, principal designers and contractors on site | | |  |  | | | | | | |  |
| How design changes handled during the project | | |  |  | | | | | | |  |
| How competent contractors selected and managed on site | | |  |  | | | | | | |  |
| Details of the arrangements for the exchange of health and safety information between contractors on site | | |  |  | | | | | | |  |
| Suitable arrangements in place for site security | | |  |  | | | | | | |  |
| Details of the arrangements for site inductions | | |  |  | | | | | | |  |
| Details of any on-site training provided (if applicable) | | |  |  | | | | | | |  |
| Confirmation of welfare and first aid facilities | | |  |  | | | | | | |  |
| Management arrangements detailing the reporting/investigating of accidents/incidents to include near misses | | |  |  | | | | | | |  |
| Arrangements of Risk Assessments and safe systems of work appraisal (to meet standards in Contractors Code of Safe Practice) | | |  |  | | | | | | |  |
| Detailed fire and emergency procedures | | |  |  | | | | | | |  |

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| 1. **Arrangements for Controlling Significant Risks on Site (if applicable)** | Rating | Comments |  |
| Suitable arrangements for delivery and removal of materials/plant/ waste/vehicles taking account of risks to UoL staff, student, public (site traffic management plan) |  |  |  |
| Management of existing services – water, electricity, gas and telecommunications including overhead power-lines and temporary installations |  |  |  |
| Details of use of adjacent land |  |  |  |
| Management of the stability of structures whilst carrying out construction work, including temporary structures and existing unstable structures |  |  |  |
| Process for the management of working at height to include supervisory arrangements and selection of access equipment |  |  |  |
| Working with or near fragile materials (roofs etc) |  |  |  |
| Management of the assembly or dismantling of heavy, prefabricated components |  |  |  |
| Details of working near high-voltage cables |  |  |  |
| Management of excavations and work where poor ground conditions are present |  |  |  |
| Details of work on wells, underground earthworks and tunnels |  |  |  |
| Management exposure to workers to the risk of drowning |  |  |  |
| Details of working with explosives |  |  |  |
| Full detailed plan of segregation for traffic/pedestrian routes which relate to site and University use |  |  |  |
| Management for the storage of materials (especially hazardous materials) and work equipment (to include spill procedures) |  |  |  |
| Management of exposure risk to chemicals and biological substances |  |  |  |
| Management of ionising radiation requiring the designation of controlled or supplied areas |  |  |  |
| 1. **Management of health risks** | | | |
| Details of asbestos removal or management arrangements |  |  |  |
| Dealing with contaminated land |  |  |  |
| How will the risk from Manual Handling be controlled |  |  |  |
| Use of hazardous substances, particularly where there is a requirement for health monitoring |  |  |  |
| Suitable management of noise and vibration risks |  |  |  |
| Exposure to UV radiation (from the sun) |  |  |  |
| Details management of any other significant health risks |  |  |  |

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| 1. **Details of The Health and Safety File (When more than one contractor involved in the project)** | | | | | | Rating | | Comments | | |
| Do these match the University’s specification for Health and Safety Files | | | | | |  | |  | |  |
| Arrangements for the collection and gathering of information | | | | | |  | |  | |  |
| Storage of information | | | | | |  | |  | |  |
| 1. **Significant design and construction hazards** | | | | | | | | | | |
| Significant design assumptions and suggested work methods, sequences or other control measures | | | | | |  | |  | |  |
| Arrangements for co-ordination of ongoing design work and handling design changes | | | | | |  | |  | |  |
| Information on significant risks identified during design | | | | | |  | |  | |  |
| Material requiring particular precautions | | | | | |  | |  | |  |
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| 1. **Status** – Please tick appropriate status | | | | | | | | | | |
| **STATUS A** | | |  | **STATUS B** | | |  | **STATUS C** | |  |
| Construction Phase Plan is suitably developed to allow works to proceed. Arrangements identified to be implemented, developed, monitored and reviewed | | | | Construction Phase Plan isn’t suitable to allow works to proceed. Minor supplementary arrangements **MUST** be implemented. See recommendations below | | | | Construction Phase Plan is **NOT** suitable developed to allow works to proceed. Further development required and re-assessment to be undertaken. | | |
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| 1. **General Comments on Construction Phase Plan** | | | | | | | | | | |
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| 1. **Recommendations** | | | | | | | | | |  |
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| 1. **Authorisation of Construction Phase Plan** – the University Authorised person agrees that the CPP is sufficiently developed to allow works to proceed as defined by the Construction (Design and Management) Regulations 2015 | | | | | | | | | |  |
| Authorised Person Signature | |  | | | | Date of approval | | |  |  |
|  | |  | | | |  | | |  |  |
| **For information** – How to complete the rating column | | | | | | | | | | |
| N/A | Not applicable to the project | | | | 0 | No information provided | | | | |
| 1 | Unsatisfactory – Incorrect or only basic information | | | | 2 | Satisfactory – Acceptable standard | | | | |