

Senate Student Discipline Committee

Terms of Reference 2025/26

Purpose

The purpose of the Committee is to oversee the operation of University student conduct and discipline regulations, policies and procedures.

Responsibilities:

1. To consider and approve University Regulations and Policy for Student Conduct and Discipline.
2. To ensure the consistent application of Student Conduct and Discipline Regulations across the University.
3. To approve potential members for Student Discipline Panels and Student Discipline Appeal Panels and authorise the Chair to confirm membership for individual panels.
4. To ensure staff engaged in formal disciplinary processes are appropriately trained and skilled, taking into account the nature of alleged misconduct.
5. To ensure fair and transparent consideration of all student conduct and discipline cases.
6. To consider reports and outcomes of student discipline cases and report on trends to Senate.
7. To consider on a systematic basis, all allied policies and procedures that exist within schools and divisions, to ensure a holistic and consistent approach to the handling of student conduct across the institution.
8. To monitor relevant internal and external developments relevant to student conduct and discipline matters and make recommendations as appropriate to Senate.
9. To authorise sub-group work streams as and when required to support the Senate Student Discipline Committee achieve its purpose.
10. To have due regard to the student interest in all consideration and decision- making.
11. To consider, record and address the potential equal opportunity impacts of decisions made by the Committee (in accordance with the 'due regard' provisions of the Equality Act 2010).
12. To consider, record and address the potential academic freedom and freedom of speech implications of decisions made (in accordance with the Higher Education Freedom of Speech 2023, point 190 regulatory advice 24)

Membership

Head of College (ex officio) as Chair	Daniel Ladley
Academic Registrar – (ex officio)	Eleanor Jackson
Council Lay or Senate member	Richard Tapp
Director of Student Services and Belonging	Angela Truby
Head of Student Complaints, Conduct and Resolution	Jon Putnam
Chair(s), Sexual Misconduct Discipline Panel (ex officio)	Richard Oliver
Chair of Plagiarism Forum	Dr Jorg Kaduk
Members of Academic Staff nominated by the relevant Head of College as follows:	1. Stanley Fung (2024-27, SE) 2. Dr Kal Karim (2024-27, SE) 3. Dr Sarah Graham (2024-27, CCSAH)

Two each from the Colleges of Life Sciences; Science and Engineering; Social Sciences, Arts and Humanities; Business	<p>4. Jenny Bosworth (2024-27, CSSAH)</p> <p>5. Dr Fiona Miall (2024-27, LS)</p> <p>6. Dr Nellinne Perera (2024, LS)</p> <p>7. Jennifer Cole Wright (2024-27, CB)</p> <p>8. Lisa Wakefield (2024-27, CB)</p>
<p>Students' Union Sabbatical Officers (ex officio)</p> <ul style="list-style-type: none"> • Education • Communities 	<p>Aishwarya Kote</p> <p>Cléophée Cornou</p>
<p>Attendance as required:</p> <ul style="list-style-type: none"> • Case workers • Conduct Officers • Student Conduct and Complaints Advisor 	

Nominated staff members will serve for three year terms-of-office. Staff members may be re-appointed.

Modus Operandi:

The Committee will meet four times per year, and requires a quorum of 50%.

Reports to:

The Committee will report to Senate

Secretariat:

Governance Office